

## **Board Meeting Minutes August 20, 2015**

A regular meeting of the Channing Hall School Board was held Thursday, August 20, 2015 at 6:30 pm, located at 13515 South 150 E Draper, UT 84020

Present: Stephanie Frohman, Dawn Lords, Rachal Milford, Debra Didier, Eunie Piper, Swathy Matheson, Sanford Barrett & Kim Miller

Public Present: Heather Shepherd, Lindsey Moffat

Dawn opened the meeting and asked for any revisions of the agenda or minutes from the 6/4/15 board meeting. There were no objections and minutes were approved.

**PUBLIC COMMENT:** None

**EXECUTIVE REPORT:** Dawn Lords presented

- Shout out cards signed by board
- Welcome Letters to New Teachers signed by board
- Conflict of Interest Statements signed. Sanford Barrett signed a statement with an addendum
- Stephanie reported on the meeting she attended with the UT State Board of Education regarding a Strategic Plan Draft. They brainstormed the definition of what the 21<sup>st</sup> century high school graduate should know
- The Board Commitment Policy was reviewed
- How to access the 15 Essential Documents was reviewed: under [board\\_secretary@channinghall.org](mailto:board_secretary@channinghall.org) Google Drive account, Documents Folder
- A Training was given about the Open Meeting Laws
- Committee Goals were stated

**ADMINISTRATIVE REPORT:** Heather Shepherd presented

- Reviewed SAGE scores briefly & will go into more depth in October
- Harvest Festival planning is underway. There will be a Carnival theme this year.
- Enrollment numbers are changing daily, projected to be lower than expected.
- Reviewed Goals; Student Achievement, Curriculum includes having Suzie the Scientist expand to 3<sup>rd</sup> grade.

**\*\*\*Kim moved to approve the 2015-2016 Family Handbook. Sanford seconded the motion. The motion passed unanimously.\*\*\***

**\*\*\*Debra moved to approve the 2015-2016 Employee Handbook. Kim seconded the motion. The motion passed unanimously.\*\*\***

**\*\*\*Sanford moved to approve the 2015-2016 Staff List. Swathy seconded the motion. The motion passed unanimously.\*\*\***

**STRATEGIC COMMITTEE:** Stephanie Frohman

- Will train Swathy to take over her position for 2016-17 school year
- Reviewed goals for this year that include creating a list of potential future board members

**FINANCE COMMITTEE:** Debra Didier

- Reviewed budget goals for this year
- Will train Stephanie to take over her position for 2016-17 school year

**POLICY COMMITTEE:** Rachal Milford

- Reviewed goals for this year including continued review & updating policy throughout school year

**PR COMMITTEE:** Kim Miller

- Goals are similar to last years. Will continue to create newsletter once a quarter and publish Annual Report yearly

**LEGISLATIVE COMMITTEE:** Sanford Barrett

- Reviewed goals for this year. The Legislature will meet January thru March next year. He would like time to discuss with board how the decisions they make may impact the school in April board meeting.

**Stephanie moved to adjourn the meeting. Rachal seconded. The motion passed unanimously.\*\* The meeting ended at 8:10 pm.**